

Town of Norfolk  
Norfolk Town Board Organizational Meeting  
January 08, 2020

The Norfolk Town Board held its Annual Organizational Meeting on Wednesday, January 08, 2020 at 07:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Councilman Donald Purvis, Councilwoman Jean Gang, and Councilman Paul Paige. Deputy Supervisor Robert Harvey was not present.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all present.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**APPROVAL OF MINUTES**

The minutes of the 12/30/2019 Year End Town Board Meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Supervisor Pernice. All in Favor – Carried

**SUPERVISOR'S UPDATE**

Supervisor Pernice had no updates at this time.

**COURT AUDIT**

The decision to have Councilwoman Gang and Councilman Purvis conduct the annual court audit was approved with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

**ORGANIZATIONAL ITEMS**

\*Appointments: The list of Annual Appointments was reviewed and approved with a motion by Councilman Purvis and Supervisor Pernice. All in Favor – Carried

\*Supervisor Pernice requested that the Oaths of Office for Deputy Highway Superintendent and Deputy Town Clerk be revised to follow the terms of their elected officials (Highway Superintendent and Town Clerk respectively) rather than on an annual basis.

\*Meeting Dates: At the request of the Town Clerk, Jill Molnar, Supervisor Pernice asked the board members if they would be willing to change the time of the Monthly Town Board Meetings to 6pm rather than 7pm. They were not. Monthly Town Board Meetings will remain at 7pm on the 2<sup>nd</sup> Wednesday of each month. The schedule of Town Board Meeting dates was reviewed and approved with a motion by Councilwoman Gang and Supervisor Pernice. All in Favor – Carried

\*Resolution #1 of 2020: A Resolution delegating the power and duties of administration and supervision to the Supervisor. The Resolution was reviewed and adopted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

## **REPORTS**

\*Monthly Police Report: The report of the Police Department was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

Additional:

- Assistant Officer in Charge Jose Colon provided a written update regarding the purchase of new body armor and equipment for the Norfolk Police department.
- Assistant Officer in Charge Jose Colon also noted that the new police car should be in next week.

\*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

- Code Enforcement Officer Leonard Halpern noted that a private investigator had approached and questioned him last month (12/2/19) about who had access to the police office. Leonard told him to contact our attorney if he wanted information.

- Councilwoman Gang inquired as to the status of the property near the corner of SH 56 & Knapps Station Rd that had all the vehicles parked. CEO Halpern stated that Town Justice Grubee decided as long as there was no more selling going on, no “For Sale” signs posted and if all vehicles were properly registered, no further action by the town would be taken.

\*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilwoman Gang and Supervisor Pernice. All in Favor – Carried

\*Monthly Dog Control Report: The monthly report of Dog Control Officer James McConkey was reviewed and approved with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

\*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

\*Verbal Highway Report: None

## **COMMUNICATIONS**

none

## **EXECUTIVE SESSION**

none

## **ACTION ITEMS**

\*Rescue Squad Contract 2020: The annual contract with the Norfolk Volunteer Rescue Squad was reviewed and approved with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

\*Jolly Agers Contract 2020: The annual contract with the Jolly Agers in the amount of \$2,500.00 was reviewed and approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

\*Resolution #2 of 2020: A Resolution for an annual contract with North Country Life Flight for \$400.00. The resolution was reviewed and adopted with a motion by Councilwoman Gang and Supervisor Pernice. All in Favor – Carried

\*New Hire: A motion was made by Councilwoman Gang and Councilman Purvis to approve the hiring of Lindsay Cota for part-time court clerk. All in Favor – Carried

### **COUNCIL COMMENTS**

none

### **APPROVAL OF BILLS**

The January Abstract of Vouchers in the amount of \$109,288.12 was reviewed and approved for payment with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

### **PUBLIC COMMENTS**

County Legislator John Burke was in attendance and commented on the following topics:

- Discussions/work regarding the potential changes in Sales Tax allocation to the villages/towns and City of Ogdensburg are ongoing at both the county and village/town levels. No decisions have been made yet.
- The county is looking into ways to generate additional revenue by potentially renting out towers & land.
- The jail is currently housing 80 individuals. There is space for 160.
- The opioid/substance problem in the county is significant. Various groups are working to get a handle on valid statistics which are currently not available.

### **ADJOURNMENT**

The meeting was adjourned with a motion by Councilman Paige and Councilwoman Gang All in Favor – Carried

Supervisor – Charles Pernice  
Councilman – Donald Purvis  
Councilwoman – Jean Gang  
Councilman – Paul Paige

Dated: January 08, 2020  
Jill M. Molnar – Norfolk Town Clerk